

APPENDICES



APPENDIX A

Family Responsibilities Board – schedule of meetings

Date of FR Board Meeting	Venue	Attendees
28 October 2015	Remote Indigenous Land and Infrastructure Program Office Conference Room Level 9 15 Lake Street Cairns	Ms Clare O'Connor, Director-General, DATSIP (Chair); Mr Noel Pearson, Founder, CYP; Ms Caroline Edwards, First Assistant Secretary, Indigenous Affairs, DPMC.
19 May 2016	Remote Indigenous Land and Infrastructure Program Office Conference Room Level 9 15 Lake Street Cairns	Ms Clare O'Connor, Director-General, DATSIP (Chair); Mr Noel Pearson, Founder, CYP; Ms Caroline Edwards, First Assistant Secretary, Indigenous Affairs, DPMC.



APPENDICES

APPENDIX B - Sitting calendar

Family Responsibilities Commission 1 July 2015 to 31 December 2015

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
6 July						
13 July		14	15	16	Public Holiday	17 Cairns Show Day
20 July		21	22			20 Mossman Show
		21				
27 July		28	29			
3 August	Public Holiday	4	5			4 Aurukun Day
		4	5			
		4				
10 August	10	11	12			
17 August		18	19			
		18	19			
		18				
24 August	24	25	26	27	Public Holiday	28 Doomadgee Day
31 August		1	2			
		1	2			
		1				
7 September	7	8	9	10		
14 September		15	16			
		15	16			
		15				
21 September						
28 September		29				
5 October	Public Holiday		7	8		5 Labour Day
		6	7			
12 October	12	13	14	15		
19 October		20	21			
		20	21			
26 October	26	27				28 FR Board Meeting
2 November		3	4	5		
		3	4			
9 November			11	12		
16 November		17	18	19		
		17	18			
23 November	23	24	25	26		
30 November		1	2	3 (Half Day)		
		1				
7 December						
14 December						
21 December					Public Holiday	25 Christmas Day
28 December	Public Holiday				Public Holiday	28 Boxing Day, 29, 30, 31 Office Closed for Xmas, 1 New Year's Day

APPENDICES



Family Responsibilities Commission 1 January 2016 to 30 June 2016

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
4 January						
11 January						
18 January						
25 January		Public Holiday				26 Australia Day
1 February		2 2	3 3	4 4		
8 February	8	9	10	11		
15 February		16 16	17 17	18 18		
22 February	22	23	24			
29 February		1 1	2	3 3		
7 March	7	8	9			
14 March		15 15	16	17 17		
21 March	21 21	22	23		Public Holiday	25 Good Friday
28 March	Public Holiday			31		28 Easter Monday
4 April						
11 April		12 12	13	14 14		
18 April	18	19	20	21		
25 April	Public Holiday		27	28		25 Anzac Day
2 May	Public Holiday					2 Labour Day Commissioner Development Week
9 May		10	11	12		
16 May		17 17	18	19 19		19 FR Board Meeting
23 May	23	24	25			
30 May		31 31	1	2		
6 June						Aurukun conferences cancelled
13 June			15	16 16		
20 June	20	21 21	22	23		
27 June						

	Aurukun		Coen		Doomadgee		Hope Vale		Mossman Gorge		Office Days
--	---------	--	------	--	-----------	--	-----------	--	---------------	--	-------------



APPENDICES

APPENDIX C - Compliance checklist

Family Responsibilities Commission 2015 – 2016 annual report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 8	Page 4
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	Page 5 Page 111
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	Page 2
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	Page 2
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	Page 2
	<ul style="list-style-type: none"> Information licensing 	<i>QGEA - Information Licensing</i> ARRs – section 10.5	N/A
	General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1
<ul style="list-style-type: none"> Agency role and main functions 		ARRs – section 11.2	Pages 10-19
<ul style="list-style-type: none"> Operating environment 		ARRs – section 11.3	Pages 48-55, 58-61, 105
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 12.1	Pages 13-15
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	Pages 13-14
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	Page 15
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 12.4	Page 49
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	Pages 56-57
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	Pages 62-63
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	Page 62
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 14.3	N/A
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 14.4	Page 69
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 14.5	Page 69

APPENDICES



Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 15.1	Page 70
	• Audit committee	ARRs – section 15.2	N/A
	• Internal audit	ARRs – section 15.3	Page 56
	• External scrutiny	ARRs – section 15.4	Page 70
	• Information systems and record keeping	ARRs – section 15.5	Page 68
Governance – human resources	• Workforce planning and performance	ARRs – section 16.1	Page 64
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	Page 65
Open Data	• Consultancies	ARRs – section 17 ARRs - section 34.1	Page 73
	• Overseas travel	ARRs – section 17 ARRs - section 34.2	Page 73
	• Queensland Language Services Policy	ARRs – section 17 ARRs - section 34.3	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	Page 76
	• Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	Pages 103-104



APPENDICES

APPENDIX D

Welfare Reform

Welfare Reform is a partnership between five welfare reform communities, the Queensland Government, Australian Government and the Institute. Welfare Reform aims to address the collapse of social norms and passive dependence on welfare which has displaced responsibility from many Indigenous people.

The partnership communities are:

Aurukun

Aurukun is on the western coast of Cape York and is approximately 900 kilometres northwest of Cairns, and about 200 kilometres south of Weipa. The community had an estimated resident adult population of 1,010 people as at 30 June 2015^{10,11}.

Coen

The township of Coen is approximately halfway between Cairns and the tip of Cape York. It is not a discrete Aboriginal community and is part of Cook Shire. The township had an estimated resident adult population of 277 people as at 30 June 2015^{10,12}.

Doomadgee

Doomadgee lies alongside the Nicholson River, one of the permanent freshwater rivers that flow from the ranges behind Lawn Hill National Park in North West Queensland. Doomadgee is the first (or last) township on the Queensland section of the Savannah Way. It is 630 kilometres by road to Mt Isa and 1035 kilometres west of Cairns. The community had an estimated resident adult population of 875 people as at 30 June 2015^{10,11}.

Hope Vale

Hope Vale is situated on the Cape York Peninsula and is 46 kilometres northwest of Cooktown. The estimated resident adult population of Hope Vale was 805 people as at 30 June 2015^{10,11}.

Mossman Gorge

Mossman Gorge is a small Aboriginal community 75 kilometres north of Cairns, 4 kilometres from Mossman (the nearest town), and approximately 25 kilometres by road from Port Douglas. It is not a discrete Aboriginal community and is part of the Douglas Shire Council area. The community had an estimated resident population of 98 people as at 30 June 2015^{10,12,13}.

10. Note: Boundaries used are local government areas (ASGS 2015) for Aurukun, Doomadgee and Hope Vale, and statistical areas level 1 (SA1s) of 3139616 for Coen and 3116408 for Mossman Gorge.

11. Note: Adults 17 years and over provided by the Queensland Government Statistician's Office (QGSO), Queensland Treasury, based on the Australian Bureau of Statistics (ABS) unpublished preliminary Estimated Resident Population (ERP) data by age and sex at the Local Government Area level for 30 June 2015.

12. Note: Adults 17 years and over provided by the Queensland Government Statistician's Office (QGSO), Queensland Treasury, based on the Australian Bureau of Statistics (ABS) unpublished preliminary Estimated Resident Population (ERP) data by age and sex at the Statistical Area level 1 for 30 June 2015.

13. Note: Total population provided by the Queensland Government Statistician's Office, Queensland Treasury, not 17 years and older, due to the small size of the total population from the ABS unpublished preliminary ERP data at the Statistical Area level 1 for 30 June 2015.