

APPENDICES



APPENDIX A

Family Responsibilities Board – schedule of meetings

Date of FR Board meeting	Venue	Attendees
3 November 2017	Room 38.03 1 William Street, Brisbane	Ms Clare O'Connor (Chair), Director-General DATSIP; and Mr Troy Sloan, First Assistant Secretary, Policy, Analysis and Evaluation Division, DPMC.
23 April 2018	Room 8.02 1 William Street, Brisbane	Ms Tammy Williams (Chair), Acting Director-General, DATSIP; Mr Troy Sloan, First Assistant Secretary, Policy, Analysis and Evaluation Division, DPMC; and Mr Noel Pearson, Founder, Cape York Institute.
19 June 2018	Meeting Room 4 Level 17 53 Albert Street, Brisbane	Ms Tammy Williams (Chair), Acting Director-General, DATSIP; and Mr Troy Sloan, First Assistant Secretary, Policy, Analysis and Evaluation Division, DPMC.



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APPENDIX B - Sittings calendar

Family Responsibilities Commission 1 July 2017 to 31 December 2017

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
3 July						
10 July		11 11	12	13		
17 July		16 18 18	19		Public Holiday	21 Cairns Show Day
24 July		25	26	27		24 Mossman Show, 28 Cooktown Show and Coen Public Holiday
31 July		1 1			Public Holiday	4 Aurukun Day
7 August		8	9	10		
14 August		15 15 15	16			
21 August		22 22	23	24	Public Holiday	25 Doomadgee Day
28 August		29 29 29	30			
4 September		5	6	7		
11 September		12 12 12	13			
18 September					Public Holiday	22 Doomadgee Day
25 September						
2 October	Public Holiday	3	4	5		2 Queens Birthday
9 October		10 10	11	12		
16 October		17 17 17	18			
23 October	23		25	26		
30 October		31 31 31	1			
6 November		7	8	9		
13 November		14 14	15	16		
20 November		21 21	22	23		
27 November		26 26	29			
4 December		5 5	6			
11 December						
18 December						
25 December	Public Holiday	Public Holiday				25 Christmas Day, 26 Boxing Day, 27, 28, 29 Office Closed for Xmas

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Family Responsibilities Commission 1 January 2018 to 30 June 2018

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
1 January	Public Holiday					1 New Year's Day
8 January						
15 January						
22 January		23 23	24	25	Public Holiday	26 Australia Day
29 January		30	31	1		
5 February *		6 6	7	8		
12 February *		13	14	15		
19 February		20 20	21	22		
26 February		27	28	1		
5 March *		6	7	8		
12 March *		13	14	15		
19 March		20 20	21	22		
26 March		27	28	29	Public Holiday	30 Good Friday
2 April	Public Holiday					2 Easter Monday
9 April						
16 April				19		
23 April *		24	Public Holiday	26		25 Anzac Day
30 April		1 1	2	3 3		
7 May	Public Holiday					7 Labour Day Commissioner Development Week
14 May *		15 ½ day	16	17 Public Holiday		17 Commemoration of Evacuation to Wooralinda - HV
21 May *		22	23	24		
28 May		29	30	31	Public Holiday	1 Mabo Day - Doomadgee
4 June		5 5	6	7		
11 June *		12 12	13	14		
18 June *		19 19	20	21		
25 June		26	27	28		

	Aurukun		Coen		Doomadgee		Hope Vale		Mossman Gorge		Office Days
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* Aurukun sitting alone

* Doomadgee sitting alone



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APPENDIX C - Compliance checklist

Family Responsibilities Commission 2017-2018 annual report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	Page 4
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	Page 5 Page 121
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	Page 2
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Page 2
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Page 2
	<ul style="list-style-type: none"> Information licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A
	General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1
<ul style="list-style-type: none"> Machinery of Government changes 		ARRs – section 31 and 32	N/A
<ul style="list-style-type: none"> Agency role and main functions 		ARRs – section 10.2	Pages 11-21
<ul style="list-style-type: none"> Operating environment 		ARRs – section 10.3	Pages 57-66, 70-75, 115
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 11.1	Pages 15-17
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2	Pages 15-16
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	Page 17
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	Page 59
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	Pages 67-68

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Summary of requirement		Basis for requirement	Annual report reference
Governance – management and structure	• Organisational structure	ARRs – section 13.1	Pages 78-79
	• Executive management	ARRs – section 13.2	Page 78
	• Government bodies (statutory bodies and other entities)	ARRs – section 13.3	N/A
	• <i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Page 84
	• Queensland public service values	ARRs – section 13.5	Page 85
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	Page 86
	• Audit committee	ARRs – section 14.2	N/A
	• Internal audit	ARRs – section 14.3	Page 67
	• External scrutiny	ARRs – section 14.4	Pages 86-87
	• Information systems and record keeping	ARRs – section 14.5	Pages 83-84
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	Pages 80-83
	• Early retirement, redundancy and retrenchment	<i>Directive No.11/12 Early Retirement, Redundancy and Retrenchment</i> <i>Directive No.16/16 Early Retirement, Redundancy and Retrenchment (from 20 May 2016)</i> ARRs – section 15.2	Page 81
Open Data	• Statement advising publication of information	ARRs – section 16	Page 88
	• Consultancies	ARRs – section 33.1	Page 88
	• Overseas travel	ARRs – section 33.2	Page 88
	• Queensland Language Services Policy	ARRs – section 33.3	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Page 91
	• Independent Auditor’s Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Pages 112-114



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APPENDIX D

Welfare Reform

Welfare Reform is a partnership between five welfare reform communities, the Queensland Government, Australian Government and the Institute. Welfare Reform aims to address the collapse of social norms and passive dependence on welfare which has displaced responsibility from many Indigenous people.

The partnership communities are:

Aurukun

Aurukun is on the western coast of Cape York and is approximately 900 kilometres northwest of Cairns, and about 200 kilometres south of Weipa. The community had an estimated resident adult population of 913 people as at 30 June 2017^{1,2}.

Coen

The township of Coen is approximately halfway between Cairns and the tip of Cape York. It is not a discrete Aboriginal community and is part of Cook Shire. The township had an estimated resident adult population of 251 people as at 30 June 2017^{1,3}.

Doomadgee

Doomadgee lies alongside the Nicholson River, one of the permanent freshwater rivers that flow from the ranges behind Lawn Hill National Park in North West Queensland. Doomadgee is the first (or last) township on the Queensland section of the Savannah Way. It is 630 kilometres by road to Mt Isa and 1035 kilometres west of Cairns. The community had an estimated resident adult population of 806 people as at 30 June 2017^{1,2}.

Hope Vale

Hope Vale is situated on the Cape York Peninsula and is 46 kilometres northwest of Cooktown. The estimated resident adult population of Hope Vale was 686 people as at 30 June 2017^{1,2}.

Mossman Gorge

Mossman Gorge is a small Aboriginal community 75 kilometres north of Cairns, 4 kilometres from Mossman (the nearest town), and approximately 25 kilometres by road from Port Douglas. It is not a discrete Aboriginal community and is part of the Douglas Shire Council area. The community had an estimated resident population of 88 people as at 30 June 2017^{1,4}.

1. Note: Australian Statistical Geography Standard 2016 boundaries used are local government areas for Aurukun, Doomadgee and Hope Vale, and statistical areas level 1 (SA1s) of 3139616 for Coen and 3116408 for Mossman Gorge.
2. Note: Adults 18 years and over provided by the Queensland Government Statistician's Office (QGSO), Queensland Treasury, based on the Australian Bureau of Statistics (ABS) unpublished preliminary Estimated Resident Population (ERP) data by age and sex at the Local Government Area level for 30 June 2017.
3. Note: Adults 18 years and over provided by QGSO, Queensland Treasury, based on the ABS unpublished preliminary ERP data by age and sex at the Statistical Area level 1 for 30 June 2017.
4. Note: Total population provided by QGSO, Queensland Treasury, not 18 years and older, due to the small size of the total population from the ABS unpublished preliminary ERP data at the Statistical Area level 1 for 30 June 2017.