

APPENDICES



APPENDIX A

Family Responsibilities Board – schedule of meetings

Date of FR Board meeting	Venue	Attendees
1 November 2016	Remote Indigenous Land and Infrastructure Program Office Level 9 Conference Room, 15 Lake Street, Cairns and DATSIP 6B Conference Room, 75 William Street, Brisbane Via videoconference	Ms Clare O'Connor, Director-General, DATSIP (Chair); Mr Troy Sloan, First Assistant Secretary, Policy, Analysis and Evaluation Division, DPMC.
28 April 2017	DATSIP Level 9 Conference Room, 1 William Street, Brisbane	Ms Clare O'Connor, Director-General, DATSIP (Chair); Mr Noel Pearson, Founder, CYI; Mr Troy Sloan, First Assistant Secretary, Policy, Analysis and Evaluation Division, DPMC.



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APPENDIX B - Scheduled sitting and meeting calendar

Family Responsibilities Commission 1 July 2016 to 31 December 2016

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
4 July						
11 July		12	13			
18 July		19	20		Public Holiday	22 Cairns Show Day
25 July	25	26	27	28		25 Mossman Show, 27 Cooktown Show (Coen)
1 August		2	3	Public Holiday for Aurukun		4 Aurukun Day
8 August	8	9	10			
15 August		16	17	18		
22 August	22	23	24		Public Holiday	26 Doomadgee Day
29 August		30	31	1		
5 September	5	6	7			
12 September		13	14	15		
19 September						
26 September						
3 October	Public Holiday		5	6		3 Queens Birthday
10 October						
17 October						
24 October	24	25	26			
31 October		1	2			
7 November		8	9	10		
14 November		15	16			
21 November		22	23	24		
28 November		29	30	1		
5 December		6				
12 December						
19 December						
26 December	Public Holiday	Public Holiday				25 Christmas Day, 26 Boxing Day, 27, 28, 29, 30 Office Closed for Xmas

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Family Responsibilities Commission 1 January 2017 to 30 June 2017

WEEK COMMENCING	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	OTHER
2 January	Public Holiday					2 New Year's Day
9 January						
16 January						
23 January		24	25	Public Holiday		26 Australia Day
		24				
30 January		31				
		31	1	2		
6 February		7	8			
		7				
		7				
13 February		14	15	16		
		21	22			
20 February		21				
		21				
27 February		28	1	2		
		7	8			
6 March		7				
		7				
		7				
13 March		14				
		14	15	16		
		21	22			
20 March		21				
		21				
27 March		28	29	30		
3 April						
10 April					Public Holiday	14 Good Friday
17 April	Public Holiday	18	19	20		17 Easter Monday
			19	20		
24 April		Public Holiday	26	27		25 Anzac Day
				27		
1 May	Public Holiday					1 Labour Day Commissioner Development Week
		9	10			
8 May		9				
		9				
15 May	15		17	18		
		23	24			
22 May		23	24			
		23				
29 May		30				
		30	31	1	Public Holiday	2 Mabo Day
		6	7			
5 June		6				
		6				
12 June		13	14	15		
		20	21			
19 June		20	21			
		20				
26 June						

	Aurukun		Coen		Doomadgee		Hope Vale		Mossman Gorge		Office Days
							HV Meeting Day		MG Meeting Day		



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APPENDIX C - Compliance checklist

Family Responsibilities Commission 2016-2017 annual report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	Page 4
Accessibility	Table of contents	ARRs – section 9.1	Page 5
	Glossary		Page 105
	Public availability	ARRs – section 9.2	Page 2
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Page 2
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	Page 2
	Information licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A
General information	Introductory Information	ARRs – section 10.1	Pages 7-9
	Agency role and main functions	ARRs – section 10.2	Pages 10-19
	Operating environment	ARRs – section 10.3	Pages 46-53, 58-62, 99
Non-financial performance	Government's objectives for the community	ARRs – section 11.1	Pages 13-15
	Other whole-of-government plans / specific initiatives	ARRs – section 11.2	Pages 13-14
	Agency objectives and performance indicators	ARRs – section 11.3	Page 15
	Agency service areas and service standards	ARRs – section 11.4	Pages 47-48
Financial performance	Summary of financial performance	ARRs – section 12.1	Pages 54-56
Governance – management and structure	Organisational structure	ARRs – section 13.1	Pages 64-65
	Executive management	ARRs – section 13.2	Page 64
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	N/A
	<i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Pages 70-71
	Queensland public service values	ARRs – section 13.5	Pages 71-72

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Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	Page 72
	• Audit committee	ARRs – section 14.2	N/A
	• Internal audit	ARRs – section 14.3	Page 54
	• External scrutiny	ARRs – section 14.4	Pages 72-73
	• Information systems and record keeping	ARRs – section 14.5	Pages 69-70
Governance – human resources	• Workforce planning and performance	ARRs – section 15.1	Pages 66-69
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i>	Page 67
		Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment (from 20 May 2016)</i> ARRs – section 15.2	
Open Data	• Statement advising publication of information	ARRs – section 16	Page 74
	• Consultancies	ARRs – section 33.1	Page 74
	• Overseas travel	ARRs – section 33.2	Page 74
	• Queensland Language Services Policy	ARRs – section 33.3	N/A
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Page 76
	• Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Pages 97-98



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APPENDIX D

Welfare Reform

Welfare Reform is a partnership between five welfare reform communities, the Queensland Government, Australian Government and the Institute. Welfare Reform aims to address the collapse of social norms and passive dependence on welfare which has displaced responsibility from many Indigenous people.

The partnership communities are:

Aurukun

Aurukun is on the western coast of Cape York and is approximately 900 kilometres northwest of Cairns, and about 200 kilometres south of Weipa. The community had an estimated resident adult population of 923 people as at 30 June 2016^{1,2}.

Coen

The township of Coen is approximately halfway between Cairns and the tip of Cape York. It is not a discrete Aboriginal community and is part of Cook Shire. The township had an estimated resident adult population of 241 people as at 30 June 2016^{1,3}.

Doomadgee

Doomadgee lies alongside the Nicholson River, one of the permanent freshwater rivers that flow from the ranges behind Lawn Hill National Park in North West Queensland. Doomadgee is the first (or last) township on the Queensland section of the Savannah Way. It is 630 kilometres by road to Mt Isa and 1035 kilometres west of Cairns. The community had an estimated resident adult population of 845 people as at 30 June 2016^{1,2}.

Hope Vale

Hope Vale is situated on the Cape York Peninsula and is 46 kilometres northwest of Cooktown. The estimated resident adult population of Hope Vale was 654 people as at 30 June 2016^{1,2}.

Mossman Gorge

Mossman Gorge is a small Aboriginal community 75 kilometres north of Cairns, 4 kilometres from Mossman (the nearest town), and approximately 25 kilometres by road from Port Douglas. It is not a discrete Aboriginal community and is part of the Douglas Shire Council area. The community had an estimated resident population of 87 people as at 30 June 2016^{1,3,4}.

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1. Note: Australian Statistical Geography Standard (ASGS) 2016 boundaries used are local government areas for Aurukun, Doomadgee and Hope Vale, and statistical areas level 1 (SA1s) of 3139616 for Coen and 3116408 for Mossman Gorge.
 2. Note: Adults 17 years and over provided by the Queensland Government Statistician's Office (QGSO), Queensland Treasury, based on the Australian Bureau of Statistics (ABS) unpublished preliminary rebased Estimated Resident Population (ERP) data by age and sex at the Local Government Area level for 30 June 2016.
 3. Note: Adults 17 years and over provided by QGSO, Queensland Treasury, based on the ABS unpublished preliminary rebased ERP data by age and sex at the Statistical Area level 1 for 30 June 2016.
 4. Note: Total population provided by QGSO, Queensland Treasury, not 17 years and older, due to the small size of the total population from the ABS unpublished preliminary rebased ERP data at the Statistical Area level 1 for 30 June 2016.